TOPIC: Memos	SUBJECT: Screening Tool Questions	Code: MEM004
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MEMORANDUM

TO: ALL STAFF
DATE: DECEMBER 23, 2020
FROM: SUZANN R. DOHERTY
SUBJECT: SCREENING TOOL QUESTIONS

Please note,
The following screening tool questions under Part C apply to **all individuals** seeking to enter the setting, including all staff as well as visitors:

"Are you aware of the recommendations and restrictions in this community regarding gathering size, hand and respiratory hygiene, and the use of face coverings and masks?"
"a. Are you following these recommendations and restrictions regularly outside this setting you are seeking to enter?"

Please sign below when read. Any questions please contact your Manager.

Date	Name	Signature