



MEMORANDUM

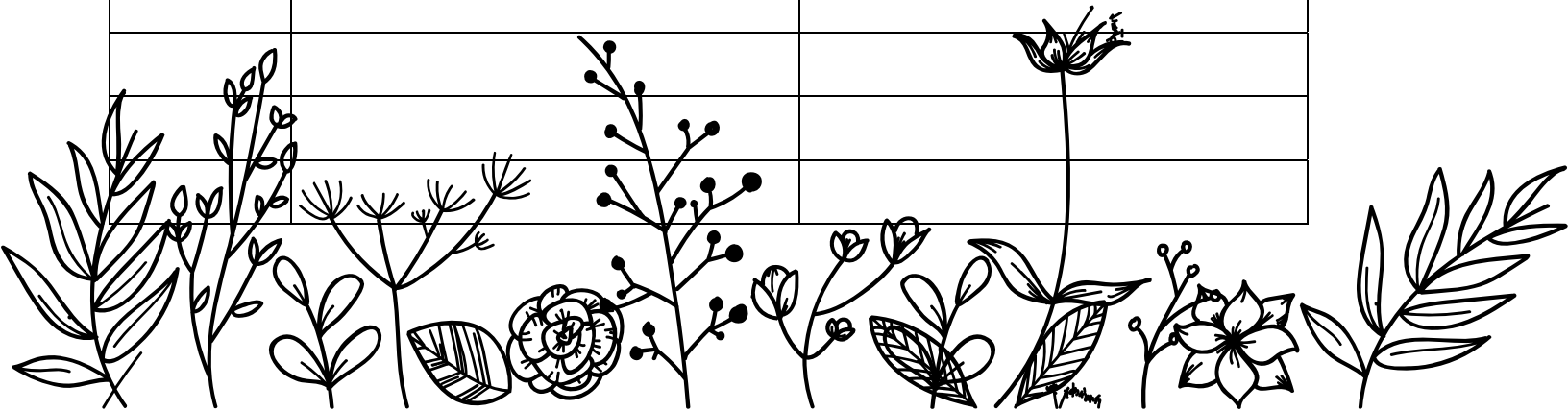
TO: ALL STAFF
DATE: SEPTEMBER 1, 2020
FROM: SUZANN R. DOHERTY, EXECUTIVE DIRECTOR
SUBJECT: COVID-19 BINDER UPDATE – VISITOR SUPERVISION AND SHORT-STAY ABSENCE

The Ministry of Children, Community and Social Services is now allowing clients to go out with family or friends provided certain requirements are adhered to. **Please add the new protocol for Short-Stay Absence/Outings and Essential Overnight Absences and log.** Please replace the Visitor Screening protocol with the new version. The screening tools remain the same.

Visits by family or friends must still be arranged 48 hours in advance directly with the Manager. Short-Stay Absence/Outings and Essential Overnight Absences must also be arranged 48 hours in advance with the Manager. Please familiarize yourself with the paperwork that must go with the family member or friend when going out with a client. On-call does not have the authority to grant either visits at the home or any absences.

Please sign below when read.

Date	Name	Signature



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