



MEMORANDUM

TO: ALL STAFF
DATE: MARCH 25, 2021
FROM: SUZANN R. DOHERTY, EXECUTIVE DIRECTOR
SUBJECT: PROOF OF VACCINATION AND PARTICIPANT DRAW

Many staff were recently vaccinated for Covid-19 either through Avenue II or other sources. Thank you for taking the time to do that for everyone in the community to stop the spread of this horrible virus.

A huge thank you to the many staff that have submitted their proof of vaccination already. If you haven't, please send your Manager a copy of your MOH slip as soon as possible. Any personal information can be blacked out if needed. ***This information assists us in our outbreak management planning and will save precious time reducing staff and client exposure risks.***

We would like to thank those that submit proof of vaccination by March 31, 2021 with a \$50.00 thank you payment through payroll. They will have their name entered in for one of 5 draws for \$200.00 to take place on April 6th.

If you have any questions please contact your Manager.

