

**STAFF REVIEW OF POLICY UPDATES**

Employee Name: _____ Date: _____

When a new policy is issued, or when policies are revised, as an Avenue II Employee you are required to thoroughly review these policies.

It is important to understand how these changes affect your work routines and responsibilities, as well as how these changes affect the individuals whom you support.

- Read the policies listed below.
- Initial beside each policy to acknowledge that you have read and understand them.
- Return the completed form by the due date listed below.

2026 Annual Policies to Review:

POLICY	SUBJECT	DATE	INITIAL
1. AD000	Abuse		
2. AD155	Protocol for Serious Occurrence		
3. HR023	Confidentiality		
4. SS000	Service Principles and Statement of Rights		
5. SS001	Complaints/Feedback Process		
6. SS002	Mission Statement		
7. SS160	Intrusive Behaviour Intervention (Physical Restraint)		

Staff Training to Review[HTTP://WWW.AVENUEII.COM/](http://www.avenuell.com/)

(LOCATED UNDER “OUR ORGANIZATION” TAB, UNDER “STAFF TRAINING” HEADING)

	SUBJECT	DATE	INITIAL
1.	“Recognizing and Preventing Abuse, Neglect, and Exploitation” Video https://www.youtube.com/watch?v=UU94N2yi294		
2.	Accessibility for Ontarians with Disability Act https://www.aoda.ca/free-online-training/		



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Copies of policies are available at:

People's homes, Avenue II Office, Avenue II website: www.avenueii.com

RETURN TO:

Tammy St. Denis - tammys@avenueii.com

DUE DATE FOR COMPLETION:	September 15th, 2026
DATE RETURNED:	